

Reservation Request and Terms for Exhibit Space

Missouri S&T/New Madrid Seismic Zone Conference
August 12-14, 2008

MISSOURI UNIVERSITY OF SCIENCE AND TECHNOLOGY
Rolla, Missouri

IMPORTANT: PLEASE PRINT CLEARLY!!

Date of Application: _____

Exhibitor Name: _____

Organization Name Representing: _____

Organization Street Address: _____

City, State/Province: _____

Country/Postal Code: _____

Daytime Telephone: _____ Fax Number: _____

Company Web Page Address: _____

Contact's Email Address: _____

Name of Person Authorizing Request: _____

Authorized Signature/Date: _____

Rate: \$500 (\$600 if received after May 31, 2008)

Indicate two space locations, in order of preference. For up-to-date availability of exhibit space, visit the conference website at <http://newmadridconf.mst.edu>. Exhibit space is limited; respond quickly to reserve **YOUR** preferred space.

Space Location #1 _____ Space Location #2: _____

Includes:

- Full conference registration privileges for one individual
- Exhibit floor space 8' wide x 6' deep
- Electric service
- One 6-foot skirted table

Mail/Fax this Reservation Form to: Missouri S&T/New Madrid Conference; Distance and Continuing Education; Missouri University of Science and Technology; 216 University Center; 300 W. 12th Street; Rolla, MO 65409-1560. If you have any questions, please call (573) 341-6222.

****Note:** Exhibit space cannot be guaranteed until full payment is received.

You may register and pay on line via the conference web site: <http://newmadridconf.mst.edu>.

SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

MISSOURI UNIVERSITY OF SCIENCE AND TECHNOLOGY

Distance and Continuing Education • 216 University Center • 300 West 12th Street • Rolla, MO 65409-1560
Phone: 573-341-4132 • Fax: 573-341-4992 • Email: dce@mst.edu • Web: www.dce.mst.edu

TERMS AND CONDITIONS

1. Purpose: This exhibition is coordinated by the Distance & Continuing Education, Missouri University of Science and Technology (Missouri S&T) for the scientific, technical, business, and educational advancement of Missouri S&T and affiliated personnel.
2. Applications: Application for exhibit space must be made on the form titled "Reservation Request for Exhibit Space," completed as requested and accompanied by full rent payment. Application made on behalf of several independent companies which will occupy the space must be so indicated. By such application, each is jointly and severally responsible pursuant to Application Contract. Missouri S&T reserves the absolute right to decline any application for space if, in Missouri S&T's judgment, the products or services to be shown or demonstrated are unrelated to the conference's purpose.
3. Exhibition Floor Plan: The exhibition space floor plan normally will be maintained substantially as initially offered. Missouri S&T reserves the right to modify the plan to the extent necessary for the best interests of the Conference and Exhibition.
4. Assignment of Space: Missouri S&T will offer available alternate space for acceptance in the event an Applicant's choices have been previously assigned, on a first-come first-served basis.
5. Exhibit Space Rent: The rent for each exhibit space is \$600 (paid in USD). A \$100 discount is provided if reservation and payment is received by May 31, 2008. The space rental includes 8 foot by 6 foot floor space, one skirted table, one electrical outlet, (no rent allowance is made if this standard package is not desired) and access for one person to all conference events.
6. Cancellation and Withdrawal: Any Applicant who cancels or withdraws from the Exhibition must formally notify Missouri S&T by letter and is subject to the following:
 - (1) \$25 cancellation fee assessed when received by close of business on May 31, 2008.
 - (2) No refunds are given after 5/31/08 – Substitutions for attendees may be made at any time.Further, any unpaid balance remaining at this time, Missouri S&T will reserve the right to declare the assigned space canceled and the right to rent to another Applicant, or to eliminate, or to maintain vacant the canceled exhibit space without obligation to the original Applicant, who hereby agrees that it is legally obligated to remit any unpaid balance for the originally assigned space.
7. Subletting Exhibit Space: No Applicant shall assign, sublet, or apportion the whole or part of the space allotted, or display equipment or materials or services from other than his/her own firm or joint Applicant in said space without consent of Missouri S&T.
8. Limitation of Liability: The Applicant covenants, and agrees to protect, indemnify and hold harmless Missouri S&T (Group), its employees, and its services contractors from any and all liability, damage, or expense arising out or connected with any injury to any person while in the Applicant's exhibition area, or loss, theft, damage, or injury to property, resulting directly or indirectly from any act or commission of the Applicant, or failure of the Applicant to comply with any of the Terms and Conditions of the Application and Contract, or of the Rules and Regulations, or of the terms of the contract entered upon by and between Missouri S&T and the Hotel, or the rules and regulations, of the Lessor, or of the ordinances of the city/state in which the Exhibition Hall is located, and of the United States, except when such loss, theft, damage, or injury is caused by the willful gross negligence of Missouri S&T, its service contractors, or the Hotel, or the employees of any of them.

Except for cancellations or withdrawals as set forth in Paragraph 6 above, the Applicant is responsible for the total rent for exhibition space irrespective of the reason for such cancellation and withdrawal, including cancellation and withdrawal by the Applicant because of failure of exhibit material to arrive for any reason, or cancellation by the Group as the result of action by the Hotel or the results of strikes, lockouts, act of God, inability to obtain labor or materials, government action of whatever nature, war, civil disturbance, fire, unavoidable casualty, or other causes whether similar or dissimilar beyond the control of Missouri S&T. In the event of cancellation by Missouri S&T as a result of aforementioned causes, the Applicant expressly waives such liability and releases Missouri S&T of and from all claims for damages and agrees that Missouri S&T shall have no obligation to the Applicant.
9. Inclusion of Rules and Regulations and of Master Lease: The Applicant expressly understands and agrees to be bound by the terms, conditions, rules, and regulations contained in this document, copies or pertinent extracts of which the Applicant represents it has received, examined, read, and accepted and the originals of which are on file with Missouri S&T and available for inspection during usual business hours, such documents being made an integral part of this Application and Contract between Applicant and Missouri S&T for this reference and to the same extent as if said documents were set forth in full text in this Application and Contract.
10. Violations: Interpretation and application of these Terms and Conditions and documents included herein by reference are the sole responsibility of Missouri S&T. Violation by the Applicant of any of these Terms and Conditions and documents included herein by reference shall subject the Applicant to cancellation of its contract to occupy exhibit space and to retention by Missouri S&T all moneys paid, as liquidated damages. Upon due notice to Applicant of such cancellation, Missouri S&T will have the right to take possession of the Applicant's space, remove all person and properties of the Applicant, and hold the Applicant accountable for all risks and expenses incurred in such re-entry and removal.
11. Amendments: In the event of any unforeseen events renders it necessary, Missouri S&T may amend these Terms and Conditions and documents included herein by reference. All said amendments will be published and copies made to each Applicant, who shall be bound thereby.

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